

अधिष्ठाताअकादमिक/Dean-Academics

राष्ट्रीय प्रौद्योगिकीसंस्थान-रायपुर
NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR
(Institute of National Importance)
G.E. Road, Raipur - 492010 (C.G.)

Phone No. - +91-975557479

Email - deanacad@nitrr.ac

Website - www.nitrr.ac.in

No./NITRR/Dean (Academic)/2023/028

Raipur, Dated 06/12/2023

Notice

(For the students of B. Tech. 8th Semester willing to apply for semester long internship)

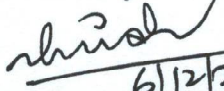
The B. Tech. final year students who are interested to opt the semester long internship in their 8th semester are instructed to follow the following procedure for getting permissions from their respective departments:

1. The eligible student has to submit the completely filled application along with the consent of her/his parents and a copy of PPO issued to him by the industry (duly obtained from TPO/CCC) or a copy of internship offer letter obtained from Institute/University, whichever is applicable. The students must read the undertaking carefully and take the consent from their parents/guardians in prescribed format.

2. The departments will send the consolidated list of the students opting for 8B along with the details of their faculty coordinator and details of MOOCS/open electives decided by the DAC for such students by 15.12.2023, afternoon and send it to the office of undersigned for approval and other necessary actions.

3. In case the students are permitted for the semester long internship then the proof for MOOC course registration should be submitted to the departments by 15.01.2024. The proof of registration shall be verified by the faculty coordinators.

The formats of application and permission letters are also hereby attached.


6/12/23
Dean-Academics
NIT Raipur

Copy to:

- (i) Director NIT Raipur for information
- (ii) Registrar, NIT Raipur
- (iii) Controller of Examination, NIT Raipur
- (iv) Head of the Departments
- (v) Faculty Members
- (vi) Exam Superintendents, Morning and Afternoon sessions.



National Institute of Technology Raipur

Department of _____

Application form for semester long internship/PPO work (Only for B. Tech. 8th Semester Students)

Dated: _____

I _____ Roll No. _____ hereby apply for the semester long internship as per clause no. 4.E.6 of B. Tech. ordinance.

1	Name of the student	
2	Name of the Parents/Guardians	
3	Roll No	
4	Branch	
5	CPI till 7 th or 6 th semester	
6	Mobile No.	
7	No. of credits due to clear (backlogs) as on date	
Organization details from where the PPO/Internship is offered:		
8	Name of the Organization	
9	Address	
10	Duration	
11	Commencement	From: _____ To: _____
12	Reporting officer/Co-supervisor	

Specify the MOOCs courses opted for the 8th semester (3 credits or above)

No.	Name of Course	Credits	Name of MOOCs platform
1			
2			

UNDERTAKING

I, hereby, undertake to state that:

- 1) I shall mandatorily follow clause pertaining to attendance (in this case applicable to me at my place of Internship), of the ordinance applicable to me regarding the attendance requirements, etc. In case of emergency, I shall inform my faculty advisor/Head of the department of any leave availed.
- 2) I shall complete all the requirements of Internship as specified in the ordinance following the applicable academic calendar of the Institute.

- 3) I shall be timely appearing for the mid-semester and end-semester assessments for my MOOCs courses as per the academic calendar and shall also submit and give the report and presentation at the end of my internship/pre-placement work.
- 4) I have read, understood, signed and submitted the undertaking for Internship to career Development Cell and hereby state that the conditions thereof shall be binding on me.

Signature of the student: _____

Name of the student: _____

Roll No. of the student: _____

List of Enclosures:

1. Copy of PPO issued by the Industry/Corporate

Or

Internship Letter issued by the University/Institute

CONSENT FROM THE PARENTS/GUARDIANS

I _____ parent/guardian of the student (name) _____ hereby grant permission to pursue semester long internship/pre-placement work at (name of organization with address)

as per the rules and clauses B. Tech. ordinance of NIT Raipur.

I undertake to state that I understand that NIT Raipur shall not be responsible for my ward's stay, safety, healthcare etc. at his remote place of internship. It shall be my sole responsibility to provide for stay, sustenance and other required amenities to my ward at the place where s/he is undergoing the semester long internship.

Signature of the Parents/Guardians: _____

Name of the Parents/Guardians: _____

Address: _____

Mobile No.: _____



National Institute of Technology Raipur
Department of _____

Permission Letter

S.No./Dept/2022/...

Dated: _____

To,

Sri/Ms. _____ (name of the student) bearing roll no. _____, a student of VIII semester _____ (name of the branch) at NIT-Raipur is hereby permitted to undergo pre-placement/internship at _____

(name of the industry/organization) as per clause no. 4.E.6 of B. Tech. CBCS ordinance of the institute. Please note that:

- 1) The internship of the above student must be completed by _____.
- 2) The attendance and field evaluation report of above student must be submitted to Head, Department of _____ by _____.
- 3) After joining of the intern (student) at your organization kindly share the name and contact details of the reporting officer (supervisor) assigned to the student.
- 4) The details of faculty advisor/supervisor the student at the institute is given below. The details of reporting officer of the student at your organization may please be sent to the faculty advisor at the earliest.

Name Dr./Prof. _____ Department of _____

Email id: _____ Contact No. _____

- 5) The student will be attending online courses/MOOCs (after training hours) of the following subjects as approved by Department Academic Committee concurrently with the internship as per B. Tech. ordinance of NIT-Raipur.

No.	Name of the Course	Credits
1		3
2		3

- 6) The student should be allowed to appear for mid and end semester evaluation at the institute as per attached academic calendar of the institute.
- 7) Student should be given sufficient time (weekly offs etc.) to complete the two open elective MOOCs courses as per the requirement of B. Tech. ordinance.

Head
(Seal)

To,

Mr. _____, Roll No: _____

Through: Department of _____ Engineering

Copy to:

- 1) Dean Academics.
- 2) MIS
- 3) CoE, NITRR
- 4) Faculty advisor for the above student.
- 5) _____, Joint-Supervisor/reporting officer (External to Institute)